

12/09/2025

Dear Parents/Carers,

Firstly, thank you for your support at the beginning of our new school year. We just wanted to ensure that everything is clear with regard to the residential on the 16th – 18th September 2024.

What time should we arrive on Wednesday 24th September?

Please would students arrive at school at **8:30am** and come through the main entrance with their luggage into the school hall. We will then complete a register, before walking to the layby to board the coach. We ask you to wait on the opposite side of the road, if you wish to stay and wave them off. **(Please keep the layby clear to enable the coaches to park and for the students to board the coaches safely).**

What time are we expected to return on Friday 26th September?

We are scheduled to leave the centre at 2.00/2.30pm, therefore subject to traffic, we expect to arrive at Edwinstree at around 4.30pm. Updates will be sent out via Parentmail and posted on the Facebook Page.

As above, please **DO NOT** park in the bus layby outside the bottom gate. Students and their luggage will be escorted off the bus by staff and then signed out to their parent/carer as indicated on the consent form.

If my child has a medical need, how to do I notify the school and support them? It is essential that by **9.00am Friday 19th of September** we are provided with any medication that your child may need whilst away. This will need to be handed into the main school office marked for Mrs Wagstaff's attention. Medication should be in a clear named bag, with the instructions and dosage. This includes anything for travel sickness, hay fever, eczema, insect bites, pain relief, asthma and rashes.

Please also ensure you have completed and returned any required forms alongside the medication (see form attached).

Students with Dietary requirements:

Information regarding students with dietary requirements known to the school, will be provided to the centre to ensure every student is catered for.

How do I make sure my child stays well on the visit even without a medical condition?

Please ensure that your child has a drinking bottle and items for protecting them against the sun (hat, sun cream, after sun) in case we are particularly lucky with the weather.

What additional equipment does my child need for the visit?

Attached with this letter is the kit list for the rest of the equipment, suggested by Essex Outdoors. As well as this list, the students will also need their own bedding as this isn't being provided. Students will need to bring a sleeping bag, pillow and bottom sheet if staying within the dormitories.

If your child is staying in a tent, they will need to pack extra warm clothes as well as the sleeping bag and pillow. **Please make sure that all items are clearly named.**

Norfolk Road : Buntingford : Hertfordshire : SG9 9AW

T: 01763-271446 F: 01763-274005 E: admin@edwinstree.herts.sch.uk W: www.edwinstree.herts.sch.uk



If you are struggling to provide your child with either the sleeping bag, or any other items please contact hoy8@edwinstree.herts.sch.uk and we will do our best to help.

Can my child take their mobile phone (including smart watches) and or electronic devices for game playing?

No, one of the reasons for going on the visit is to help them to remember how to have fun without a device and to connect with their friends and as a community. If your child has any concerns about being away, we will be happy for them to use the school mobile phone so that they can ring to talk to you.

If you are worried or you have an emergency during the day please call the school office on 01763 271446 (8.30am – 4.00pm). If you need to make contact after school hours, please ring and leave a message on the school mobile, the number is **07526 523577**.

Photos of the students will be taken while they are taking part in activities, based on your privacy requests, please inform us if you wish to opt out of published photos of your child. Please email Mr McCarthy on hoy8@edwinstree.herts.sch.uk if you are not happy for your child to be included on our Facebook page.

Is my child allowed to bring sweets and snacks?

Yes. If you would like to provide some sweets, please do not give them too many. May we ask that you do not provide any products that have nuts in them due to our allergies and we would ask to steer away from chocolate as this can be very mucky!

Why is Mr McCarthy on the visit, he is Head of Year 8?

As Head of PE, Mr McCarthy also supports the school with Enrichment visits, and is therefore taking the lead on this visit. Mr Kelly, the Head of Year 7, will also be supporting the trip.

Thank you again for your support on these matters. We want to reassure you that we have carried out a thorough risk assessment of our own for this visit alongside the centre's and that we will do everything we can to make sure that your children are safe, well looked after and have an amazing residential that is a life time memory for them.

Yours sincerely,

Mrs Jo Gant
Headteacher

Clothes and Shoes

- ☐ Nightwear / Pyjamas (if camping, it can get cold at night)
- ☐ Underwear and socks
- ☐ Trousers / leggings for activities (not jeans)
- ☐ Shorts (summer groups)
- ☐ 1 pair of trainers for activities
- ☐ 1 pair of shoes for water sports (preferably old trainers)
- ☐ Pair of dry shoes for evening activities
- ☐ Fleece / sweatshirts for activities
- ☐ Long sleeved shirt/t-shirts (for activities where arms need to be covered)
- ☐ T-shirts
- ☐ Sets of clothes for the evening
- ☐ Baseball hat / sun hat if warm, warm hat and gloves if cold
- ☐ Waterproof jacket / cagoule & trousers
- ☐ Warm coat or similar
- ☐ Wellington / waterproof walking boots (optional, winter groups)
- ☐ Swimwear (for some water based activities)

Other Items

- ☐ Sleeping bag or duvet and pillow
- ☐ Single Bottom Sheet (Residential centre accommodation only)
- ☐ One towel for showering
- ☐ One old towel for wet / muddy activities
- ☐ Reusable drinks bottle (not glass)
- ☐ Sun cream
- ☐ Small rucksack / bag
- ☐ Labelled bin bags for wet and dirty clothing
- ☐ Wash bag (including soap, shampoo and toothpaste)
- ☐ Pen, Pencil and Writing Paper (If required)
- ☐ Any Medication required (labelled & named)

Please be aware that on certain activities clothing will get wet and muddy!

All clothing items should be named to avoid loss and should be packed in a kit bag that should also be labelled and named.

It is strongly advised that mobile phones, MP3 players, jewellery and watches are left at home; these valuable items are easily lost or damaged and can cause concern to leaders and young people alike.

Lost property is kept for 3 weeks before being disposed of.

Essex Outdoors Bradwell- 2025 Summer Menu

	Monday	Tuesday	Wednesday	Thursday	Friday
Breakfast		English Breakfast Bacon Hash Browns Baked Beans Eggs Sausage Fresh Fruit Yoghurts Cereal Toast Jams and Marmalade	Continental Breakfast Croissants Pain Au Chocolate Petite Pain, Ham & cheese Fresh Fruit Yoghurts Cereals Toast Jams and Marmalade	English Breakfast Bacon Hash Browns Baked Beans Eggs Sausage Fresh Fruit Yoghurts Cereal Toast Jams and Marmalade	American Pancakes Bacon Maple Syrup Fresh Fruit Compote Fresh Fruit Yoghurts Cereals Toast Jams and Marmalade
Lunch	Sandwich Rolls Tuna Mayonnaise Egg Mayonnaise Ham Cheese Jam Marmite Cake Crisps Fresh Fruit	Home-Made Pizza Margherita Pepperoni Ham and Pineapple Vegetarian Flapjack Crisps Fresh Fruit	Sandwich Rolls Tuna Mayonnaise Egg Mayonnaise Ham Cheese Jam Marmite Cookies Crisps Fresh Fruit	Sausage Rolls Crisps Fresh Fruit Choc Fridge Cake	Sandwich Rolls Tuna Mayonnaise Egg Mayonnaise Ham Cheese Jam Marmite Shortbread Crisps Fresh Fruit
Dinner	Chicken Nuggets and Chips Or Ham, Egg and Chips Beans Fresh Salad Fruit Crumble and Custard	Jacket Potato Ham Cheese Tuna Mayo Beans Salad Coleslaw Choc Fudge Cake	Pasta and meatballs Tomato and Basil Sauce Homemade Garlic Bread Salad Sponge and Custard	BBQ Night Hot dogs Beef Burgers Onions Coleslaw Potato Salad Fresh Salad Donuts or Ice Lollies	

Some standard menu items may not be suitable for all dietary requirements, where any item is not suitable an alternative item will be provided. We are happy and able to deal with any other requirements as needed and none of our main menu items contain nuts. Please ensure any dietary requirements are listed accurately on your group form to ensure we can cater for your needs. This menu is subject to availability of ingredients and can change at short notice.

If you have any concerns please do not hesitate to speak with the catering staff who will be happy to help.