

“A mature and harmonious learning environment.” Ofsted

EXAM INVIGILATORS REQUIRED

Casual contract

Hourly rate: £10.42 / hour

Closing date for applications: Monday 16th October 2023

Freman College is looking to appoint Examination Invigilators. Examinations typically cover two sessions per day: 8am – 12:30pm and 12pm – 4pm, although actual times may vary. The role will start with general invigilation in the main exam room. Some candidates will be trained to assist students as readers or scribes.

Public examinations run from 9th May to 30th June 2024 so availability during this time is essential. However, there are also a number of public and internal examinations which run throughout the academic year for which we require invigilators.

Full training will be given and no experience is necessary.

To apply please complete the support staff application form which can be found at <https://www.freman.org.uk/the-college/people/job-vacancies> and accompany it with a covering letter detailing how your experience, skills and qualities equip you for the post. Applications can be posted to the college or emailed to admin@freman.org.uk.

If you would like to discuss the post or arrange a visit, please telephone to speak with the Exams Officer, Michelle Bristow, on 01763 271818.

Freman College is an equal opportunities employer. The college has a commitment to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. It is an offence to apply for this role if you are barred from engaging in regulated activity relevant to children. The successful candidate will be required to undertake child protection screening including online searches, checks with past employers and an Enhanced Disclosure via the Disclosure and Barring Service.