

# Covid-19 Supplementary Risk Assessment

Peripatetic vocal / instrumental tuition **and use of instruments in lessons.**

<b>Owner:</b>	Edwinstree Middle School		
<b>Consultees:</b>	Hertfordshire Music Service and Music Mark		
<b>Version:</b>	1		
<b>Date of assessment:</b>	updated 25 <sup>th</sup> March	<b>Review date (max 1 yr.):</b> 6 months	July 2021

## Description of activity

Teaching of singing and instruments in individual, shared or small group lessons in schools by Hertfordshire Music Service and Mrs Bradshaw (private piano tutor).

## References to related risk assessments

Please note, it is the responsibility of HMS to complete an assessment with its own staff who fall into the increased and higher risk categories as set out by Public Health England and NHS.

	Hazard	Who is at risk?	Control measure(s)	Who is responsible?
1	Airborne transmission	Students and tutor	<ul style="list-style-type: none"> <li>• Only the practice rooms large enough to accommodate social distancing (and external windows) are being used.</li> <li>• Practice rooms being used have external windows. <b>Those without are not to be used.</b> The doors to the practice rooms can be propped open safely where advised by the additional HMS Risk Assessment. General through-ventilation is <u>preferred</u> but not an absolute requirement.</li> <li>• Music tutors will be using visors and, where appropriate, plastic screens between themselves and the students. This is particularly important for singing lessons.</li> </ul>	Mr Rowlands and tutors

2	Surface transmission	Students and tutor	<ul style="list-style-type: none"> <li>• Students must not share instruments or borrow an instrument from the school for their individual instrumental lessons.</li> <li>• When using instruments such as a keyboard, piano and drum kit in their individual instrumental lessons, the instrument will be wiped down between uses by the tutor.</li> <li>• Students should not share music stands or music with other students. Ideally, students should bring their own stand if they have them. A limited amount are available in school and wipes will be available to clean them before use.</li> <li>• Students need to ensure their hands are cleaned before they enter the room and before they re-enter their classroom.</li> </ul>	Mr Rowlands and Music tutors
3	Airborne and surface transmission	Students and tutor	<ul style="list-style-type: none"> <li>• Time at the end of each lesson to give time to cleaning where necessary.</li> <li>• 'Waiting room' for students if they arrive early.</li> <li>• Exploration of remote teaching for students who are isolating or in quarantine (this is not possible in school at present due to safeguarding reasons).</li> </ul>	Mr Rowlands
4	Surface transmission	Students and music teacher	<ul style="list-style-type: none"> <li>• When using Boomwhackers students to only use the instrument(s) given to them.</li> <li>• Each Boomwhacker to be cleaned after use using antiviral bacterial wipes.</li> <li>• Students should not pass the instrument(s) to other students during the lesson without them being cleaned by the teacher first.</li> <li>• Beaters should be wiped before and after use.</li> <li>• When using keyboards as a pair, students should <b>only</b> use the side of the keyboard they are allocated: keyboards will be split in half.</li> </ul>	Mr Rowlands

			<ul style="list-style-type: none"> <li>• Where possible, headphones should be provided by the students. Headphones provided by the school will be wiped down before and after use.</li> <li>• Any music given to students will be kept by students for the duration of its use or quarantined for 72 hours before being used by someone else.</li> </ul>	
5	Airborne transition - singing	Students and music teacher	<ul style="list-style-type: none"> <li>• Singing can only take place in a well ventilated room under the supervision of the music teacher.</li> <li>• If in the classroom, students should not move to another area of the classroom but stay in the area they work in.</li> <li>• When singing, the music teacher must sing either facing the front of the classroom, or sing from the side: not over the students.</li> <li>• The volume of the singing should not be above the volume of a normal conversation (<i>mp</i>).</li> <li>• Where possible, especially in the case of Collective Worship, singing is to be discouraged, with dance, actions and signing to be used instead.</li> <li>• If singing in the hall, students must be socially distanced by 2m on all sides.</li> <li>• Doors and windows should be open in the hall.</li> <li>• There should be no more than 60 children in the hall singing at any one time, although best practice would limit this to 30 children at a time and supervised by the music teacher.</li> <li>• The volume of the singing in the hall, despite the extra space, should not be above the volume of a normal conversation (<i>mp</i>).</li> </ul>	Mr Rowlands

Date communicated to staff/volunteers:

26<sup>th</sup> March 2021

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Position:** \_\_\_\_\_

Information below is from the Hertfordshire Music Service website: <http://www.hertsmusicservice.org.uk/schools-covid-update/>

Non-Blown Instrumental Lessons

<b>Instrument</b>	<b>DfE Recommended social distance</b>	<b>Minimum distance with additional control measures</b>
<b>Violin / Viola</b>	2m	1m – Tutor must wear a visor
<b>Guitar &amp; Lower Strings</b>	2m	1m – Tutor must wear a visor
<b>Piano / Keyboard</b>	2m	1m – Tutor must wear a visor
<b>Drums</b>	2m	1m – Tutor must wear a visor

Blown Instrumental Lessons

<b>Instrument</b>	<b>DfE recommended social distance</b>	<b>Minimum distance with additional control measures</b>
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<b>Singing</b>	2m+ (No control measures required at this distance)	1m – Tutor must wear a visor <b>or</b> use a clear roller screen.
<b>Woodwind &amp; Brass</b>	2m+ (No control measures required at this distance)	1m – Tutor should use an instrument cover e.g. 'Moisture Guard' <b>and</b> the tutor must be separated from the pupil with a clear roller/Perspex screen.