

Dear Parent/Carer

Re: Induction Day 3/9/21 for New Year 5 – 9:15am – 2:30pm

We look forward to meeting our new students for their Induction Day on Friday 3rd September at 9am. The Year 5 Team will be waiting to greet them and welcome them to Edwinstree.

Students will be escorted to the school hall to be assigned their tutor before they go to their classrooms. During the first two hours of the morning, students will spend time with their new tutor and class, familiarising themselves with their surroundings and learning about their new timetable. They will also have a tour of the school to help them navigate their way around the site.

Their form tutor will stay with the students as they take part in three different lessons on their timetable. They will also have an opportunity to experience some of their specialist subjects, such as Science and or Art.

On the day, a complimentary school lunch will be provided, please click on the link below to place your child's order and alert us to any allergies or specific dietary requirements. Alternatively, your child can bring a packed lunch if they prefer.

<https://forms.office.com/r/JRR9Mu55jb>

What should my child bring on the first day?

A water bottle, a pencil case filled with the equipment as stated in our previous letters. They may also need sun cream applied, a hat and sunglasses if the weather is hot and a rain coat if it is likely to be wet, as we do take children outside, their own 'jar of wonder' if they have completed the activity, but do not worry if they haven't.

What do I do if my child is worried during the holidays?

Remember this is normal, play the videos of the Head, the Year 5 Team and students giving a tour of the school, which can be found on our website www.edwinstree.herts.sch.uk. Reassure them that it is normal to feel nervous, but Edwinstree is warm and friendly and they will enjoy their time here. If your child's worries grow and you become concerned, please contact the school via admin@edwinstree.herts.sch.uk as two members of staff will be available in the last two weeks of the holidays to help.

What preparation is left to complete prior to your child starting at Edwinstree?

Accompanying this letter are the final forms for completion. These are based around our Home School Agreement, our Mobile Phone Policy, our Online Safety Agreement and our Permission Consent form. These policies support school and parents to work together safely over the next four years. It is really important you take time to read these documents so you are clear about our expectations and commitment in supporting your child to stay safe and well in school. Please click on the links below to confirm you have read and understood the attached documents:

Home School Agreement: <https://forms.office.com/r/GpxR7gAeQz>

Mobile Phone Agreement: <https://forms.office.com/r/GXsKeR4t3c>

Permission: <https://forms.office.com/r/UQ1bG6VYA3>

Online E-Safety: <https://forms.office.com/r/y8CEc8tGtJ>

Tip: Once you have completed the first document, close it before opening the next link

Norfolk Road : Buntingford : Hertfordshire : SG9 9AW
T: 01763 -271446 F: 01763-274005 E: admin@edwinstree.herts.sch.uk W: www.edwinstree.herts.sch.uk



What hopes do we have for the start of term?

We hope that despite the increase in Covid cases, the vaccination programme will allow us to invite you to school in early September, to meet the tutor, view your child's classroom and review their books. There will also be an opportunity to meet the Head of Maths and English, who will provide information on how you can support CORE learning in the first year at Edwinstree.

What are the timings of the school day?

Registration	P1	P2	BREAK	P3	P4	LUNCH	P5	COWO	END
8:40am	8:50am	9:50am	10:50am	11:05am	12:05pm	1:05pm	1:40pm	2:40pm	3:05pm

How can I support my child's learning during the holidays?

Please encourage your child to continue to read for 20 minutes x 5 times a week. We don't mind what they read, instructions to a game, a novel, a newspaper or a guide to the castle you are visiting. Do engage with their reading, ask questions, read alongside them, a paragraph each etc. In order to keep their numeracy and arithmetic fluent, we would love you to find mathematical activities, board games, dart, cards, etc. Opportunities for students to read maps, plan a journey with timings and distance and managing pocket money are fabulous ways of keeping practical maths going. We would really like you to work with your child to help them understand a traditional clock face, if they have not achieved this already, please click on the links: [How to tell time link](#) [oak academy lessons on time](#)

What about well-being?

If learning seems too much after such a difficult year, do not worry, what is most important is that you take some time as a family, to enjoy each other and the outside world around us, so prioritise this over everything else.

How do you keep students safe online?

The internet, email, mobile technologies and online resources have become an important part of learning and life. We want all children to be safe and responsible when using any IT. It is essential that children are aware of online risk, know how to stay safe and know where to go to report problems or to get help. Please read through these online safety rules with your child/ren and talk with them to ensure they understand their importance and what it means for them (and for you). When you have done this, you both need to sign this agreement to say that you agree to follow the rules. Any concerns or explanation can be discussed with the Headteacher. Please read the attached Online Safety Agreement

All information is on our website under 'Latest News' New Intake – September 2021, Just click on the links to view.

I wish you a restful summer holiday and hope our new students return refreshed and ready to begin the next stage of their learning journey.

Yours sincerely

Jo Gant

Headteacher

Enc Online Safety Acceptable Use Agreement

Online Safety Acceptable Use Agreement

- I will only use school IT equipment for school purposes.
- I will not download or install software on school IT equipment.
- I will only log on to the school network, other school systems and resources using my own school user name and password.
- I will not reveal my passwords to anyone other than a parent/carer.
- I will not use my personal email address or other personal accounts on school IT equipment.
- I will make sure that all my electronic communications are responsible and sensible.
- I understand that everything I search for, access, post or receive online can be traced now and in the future. My activity can be monitored and logged and if necessary shared with teachers, parents/carers and the police if necessary. I know it is essential that I build a good online reputation.
- I will not browse, download, upload or forward material that could be considered offensive or illegal. If I accidentally come across any such material I will report it immediately to a member of staff if I am in school, or parent/carer if I am not in school.
- I will not give out my own or others' personal information, including: name, phone number, home address, interests, schools or clubs or any personal image. I will report immediately any request for personal information, to a member of staff if I am in school or parent/carer if I am not in school.
- I should never post photographs, videos or livestream without the permission of all parties involved.
- I will not upload any images, videos, sounds or words that **could** upset, now or in the future, any member of the school community, as this is cyberbullying.
- I will be respectful to everyone online; I will treat everyone the way that I want to be treated. I will ensure that all my online activity, both in and outside school, will not cause distress to anyone in the school community or bring the school into disrepute.
- I will not respond to hurtful behaviour online but will report it. I have the right to block and will say no to any inappropriate or upsetting request.
- I will respect the privacy and ownership of others' work on-line and will adhere to copyright at all times.
- I will not attempt to bypass the internet filtering system in school.
- I will not assume that new technologies can be brought into school and will check with staff before bringing in any device.
- I will not lie about my age in order to sign up for age inappropriate games, apps or social networks.
- I understand that not everything I see or hear online is true, accurate or genuine. I also know that some people on the internet are not who they say they are and may have ulterior motives for assuming another identity that will put me at risk. I will gain permission from parents/carers before arranging to meet someone I only know on the internet.
- I understand that these rules are designed to keep me safe, now and in the future. If I break the rules, teachers will investigate, I may be disciplined and my parents/carers may be contacted. If I break the law the police may be informed.
- If I bring my mobile phone to school once my parents have agreed permission to do so with the school, I will place it in the reception boxes at the start of the day and collect it from these boxes at the end of the day.