

April 2017

Dear Parents/Carers

Where has that time gone? All too shortly we will bid a fond farewell to our Year 8 pupils. Already, plans are being made to ensure a smooth transition takes place between Edwinstree and the upper schools.

The pupils have expressed an interest in an exclusive leavers' hooded top. The price is £15.00 per hooded top, which includes of all printing and will feature the school logo on the front and all the pupils' names on the reverse.

The pupils will have the opportunity to try on samples that have been provided in order to establish the size that they will need. There are also brochures available which can be collected from myself.

I have included an order form with this letter and would be grateful if you could complete this and return it to the school with the appropriate payment by the deadline date indicated.

Payment can be made via the School Gateway or by cash in a sealed, named envelope addressed to the School Office for the attention of Mrs Marler.

Yours sincerely,



Mr A Carter  
Head of Year 8

## LEAVERS' HOODED TOP ORDER FORM

Pupil name: \_\_\_\_\_ Form Tutor: 8 \_\_\_\_\_

I would like to order a hooded leavers' top.

- I enclose £15.00 cash
- I have paid £15.00 via the School Gateway

Please circle the size and colour required.

**Age:** 12-13

**Chest size:** 34/36" Small adult      38/40" Medium adult      42/44" Large adult

**Colour:**

Black	Heliconia	Irish Green	Light Pink
Light Blue	Maroon	Navy	Purple
Red	Royal Blue	Sports Grey	

Pupils can look at the colours on the colour chart provided by the supplier.

Samples are available to try on for sizing.

Signed Parent/Carer: \_\_\_\_\_

Parent/Carer print name: \_\_\_\_\_

**This form must be returned to the school office for the attention of  
Mrs Marler by Friday 21<sup>st</sup> April 2017**